



DIRECT PAYMENT ENROLLMENT FORM
COMPLETE THE INFORMATION REQUESTED BELOW (PLEASE PRINT):

NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL ADDRESS _____

ACCOUNT #: _____ (as shown on company's bill)

NAME OF FINANCIAL INSTITUTION: _____

ABA/ROUTING # ____ - ____ - ____ - ____ - ____ - ____

CHECKING ACC# _____ OR SAVINGS ACC # _____

THIS FORM CANNOT BE PROCESSED WITHOUT YOUR SIGNATURE

SIGNATURE _____ DATE _____

FREQUENTLY ASKED QUESTIONS

- | | |
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| <p>Q. How does Direct Payment work?
A. Complete the above information and mail to address listed at the bottom. Allow 30 days for processing and continue to pay as you normally would until your statement shows you have been signed up for the service.</p> | <p>Q. How do I know that the bill has been paid?
A. Each payment will be on your next financial institution account statement.</p> |
| <p>Q. How will I know the amount of my bill?
A. You will still receive a billing statement at least 10 days before it is due indicating the amount due and due date.</p> | <p>Q. Can payments be withdrawn from a savings account?
A. Yes, however, federal regulations limit the number of Transactions on some accounts. Contact your financial institution for information about your specific account.</p> |
| <p>Q. What if I have a question about my bill?
A. As always, call the customer service number listed on your bill.</p> | <p>Q. Is there a charge for Direct Payment?
A. No. We do not charge for this service. Most financial institutions don't charge either. Remember, they save money too!</p> |
| | <p>Q. What if I change financial institutions?
A. You will need to complete a new enrollment form and allow approximately 30 days for the change to go into effect.</p> |

**MAIL FORM BACK TO: CITY OF GRANDVILLE
3195 WILSON AVE SW
GRANDVILLE, MI 49418**

OR

FAX 616-530-6224