

**CITY OF GRANDVILLE
PLANNING COMMISSION MINUTES
November 5, 2008**

The meeting was called to order by Chairman Nicely, in the Council Chambers at 7:02 p.m.

PRESENT: Jack Bengtson, Randy Hartgerink, Gene LaSarge, Steve Zinger, Randy Hartgerink, Craig Nicely, Bob Poll, and Steve Maas

ABSENT: None

ALSO PRESENT: Matthew Butts, Assistant City Manager

Motion by Bengtson, seconded by LaSarge, to approve the agenda as presented. The motion passed unanimously.

Motion by Maas, seconded by Bengtson, to approve the minutes of the August 6, 2008 meeting as presented (9/3/08 & 10/1/08 meeting were cancelled). The motion passed unanimously.

NEW BUSINESS:

1. Planning RFQ

Chairman Nicely opened the discussion regarding the RFQs submitted by planning firms to assist the PC with developing a form based (or hybrid) code. Four firms including LSL Planning, McKenna Assoc., Williams & Works, and Birchler/ Arroyo submitted RFQs.

Butts discussed the evaluation criteria required in the RFQ material.

Chairman Nicely provided an opportunity for Paul Leblanc for LSL to introduce himself in addition to Brian Wegner of Williams & Works. Other firm representatives were not in attendance.

The PC discussed the interview process, evaluation standards, the need to further cut the list down, and other information required for the PC to make a decision. There was a consensus that each interview should last 30 minutes and that each firm must submit additional material detailing rates, estimated project costs, and relationships with subcontracting firms. The interviews were set for Dec. 3rd. The meeting will begin at 6:00PM to accommodate the four interviews.

PUBLIC COMMENT

Tim DeHaan of the Westview Greenhouses and Brian Silvernail of Grand Rapids Realty discussed their “master plan” for the redevelopment of the Ivanrest/44th Street subarea as identified in the City’s 2008 Master Plan Update.

OTHER BUSINESS

None

ADJOURNMENT

Motion by Zinger, supported by Maas to adjourn. The motion passed unanimously. The meeting adjourned at 8:30 p.m.

Respectfully Submitted,
Matthew Butts, ACM